MUT 1112: Music Theory II

Useful information

Class website: Accessible through Canvas (http://canvas.fsu.edu). The class website includes homework, handouts, practice quizzes and exams, a list of instructors and office hours for each section, a record of grades and tutoring, and other important information.

Course supervisor: Dr. Nancy Rogers
Longmire 406; Nancy.Rogers@fsu.edu; 850-644-4142
Office hours Monday, Wednesday, and Friday 1:30-2:30. You are also welcome to make an appointment or drop by.

Instructors: Kyle Brown, Alan Elkins, Keaton Marek, Claire Terrell, and Luke Waddell (office hours and contact information on Canvas).

No-fee course tutor: Alex Hill is the designated no-fee tutor for all sections (hours and contact information on Canvas).

Required textbooks and materials


The Musician’s Guide series includes a collection of materials; we will be using the textbook, workbook, and anthology. (Recordings and various study aids are available through Norton’s website, which is linked from Canvas.) This discounted bundle is available at the FSU Bookstore, or you may purchase the components online. You will be using it throughout the core theory curriculum.

You should have staff paper and a pencil with an eraser (not just a pen!) with you for every class. It is also highly recommended that you keep an organized notebook of all handouts, graded assignments, quizzes, etc.

Course description and goals

This semester, we will continue building a framework for understanding and interpreting musical elements and their relationships. We will complete our study of functional diatonic harmony, begin working with the most important elements of chromaticism, and delve into some principles of non-functional harmony. Shifting our focus to larger musical units, we will also begin to investigate phrase structure and form. In conjunction with these studies, we will become familiar with a variety of analytical terms and symbols that will allow us to convey musical thoughts clearly and efficiently. Additionally, this course will informally foster the development of related aural skills. Our long-term goal is to build an effective framework for understanding and interpreting musical structures.
Grade components

Your overall grade for the semester will be calculated as outlined below. A more detailed description follows.

<table>
<thead>
<tr>
<th>Component</th>
<th>Weightage</th>
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<tbody>
<tr>
<td>Homework and tutoring</td>
<td>40%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>10%</td>
</tr>
<tr>
<td>Midterm exam</td>
<td>20%</td>
</tr>
<tr>
<td>Final exam</td>
<td>30%</td>
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</tbody>
</table>

Homework and Tutoring

You will be given frequent (almost daily) homework assignments, most of which will be relatively short. Homework must be completed independently; collaborative efforts will not receive credit. However, using your notes or the textbook, or consulting an instructor or tutor is perfectly acceptable. Regardless of an assignment’s length or point total, all assignments will be weighted equally. The complete list of homework assignments for the entire semester is posted on Canvas. Homework is due at the beginning of class; late homework cannot be accepted unless an absence is excused (in which case it is due within a reasonable length of time, normally at the beginning of the next class).

The combination of homework and tutoring is worth 40% of your overall grade. 30% will simply reflect the scores of the assignments. The remaining 10% will reflect the apparent effort you make to learn from your mistakes by reviewing assignments with a designated tutor or an instructor for this course. (This is a free service for you.)

- When you review your work on any given assignment within one week of its return, you earn 100% tutoring credit for that assignment.
- If your score on any given assignment is below 70%, you are required to review that assignment with a tutor within one week. If you do so, you will earn 100% tutoring credit for that assignment. If not, you will receive 0% tutoring credit for that assignment.
- If your score on any given assignment is 70% or higher, there is no tutoring requirement for that assignment. If you choose to review your work with a tutor, you will earn 100% tutoring credit for that assignment. If not, your tutoring credit will match the assignment grade (i.e., the tutoring component will have neither a positive nor a negative impact on your grade for that particular assignment).

For further clarification, some illustrations of the tutoring policy and its effect on grades are provided online. Naturally, you are welcome to work with a tutor or any Theory II instructor on general concepts and in preparing for quizzes and exams. This is optional, but strongly recommended.

Quizzes

Every week or two, you will be given a short timed quiz. The complete list of quizzes for the entire semester is posted on Canvas; there are no “pop quizzes” in this class. Additionally, practice quizzes will always be provided (both in class and online) so that you will always know the quiz content and format in advance. Your instructor (or a course tutor) will be happy to correct your practice quiz so that you will be well prepared.

Unless you have made prior arrangements with your instructor, a missed quiz will receive a 0 except in the case of a genuine emergency or documented illness (e.g., a note from a health care provider or notification of a positive COVID-19 test).
Midterm Exam 20%

On Friday, March 3, you will take the midterm during your regular 50-minute class period. A practice midterm will be provided online one week in advance. Your instructor (or a course tutor) will be happy to correct your practice midterm. It is not possible to make up a missed exam except in the case of an excused absence.

Final Exam 30%

On Monday, May 1, students in all sections will take the final from 12:30-2:30 in Opperman Music Hall. A practice final will be provided online one week in advance. Your instructor (or a course tutor) will be happy to correct your practice final.

Be careful not to schedule your jury (or any other obligation) during the final. It is against College of Music policy for juries, rehearsals, accompanying duties, etc. to conflict with classes for which you are registered and with exams associated with those classes. Keep in mind, though, that no one can solve a scheduling conflict for you unless you first inform someone that the conflict exists. It is your responsibility promptly to bring such conflicts to the attention of the appropriate person. It is not possible to make up a missed exam except in the case of an excused absence.

Grading policies

Homework and quizzes will be corrected and returned to you as soon as possible, generally at the beginning of the next class. Grades and tutoring records will be posted on Canvas so that you will always have an approximate idea of your current grade and can double-check the accuracy of our tutoring records. Please be aware, however, that Canvas does not always display averages correctly, and your official grade will be calculated through a spreadsheet outside of Canvas. You will receive updates on your official homework and quiz averages periodically, and you are welcome to make additional grade inquiries at any time.

Unless you have made prior arrangements with your instructor, any missed homework, quizzes, and exams will receive a 0 except in the case of a genuine emergency or documented illness (supported by a note from a health care provider or evidence of a COVID test). Late homework (including homework completed during class) and collaborative efforts cannot be accepted. Assignments may be submitted electronically (assuming they are on time).

Everyone has a bad day now and then. For this reason, your lowest quiz grade and your lowest three homework grades will be dropped when calculating your overall average. (Exam grades, however, will not be dropped.)

Letter grades for all sections of this course will be assigned as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Minimum Score</th>
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<tbody>
<tr>
<td>A</td>
<td>93-100</td>
</tr>
<tr>
<td>A-</td>
<td>90-92</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>83-86</td>
</tr>
<tr>
<td>B-</td>
<td>80-82</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
</tr>
<tr>
<td>C</td>
<td>73-76</td>
</tr>
<tr>
<td>C-</td>
<td>70-72</td>
</tr>
<tr>
<td>D+</td>
<td>67-69</td>
</tr>
<tr>
<td>D</td>
<td>63-66</td>
</tr>
<tr>
<td>D-</td>
<td>60-62</td>
</tr>
<tr>
<td>F</td>
<td>below 60</td>
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Syllabus Change Policy

Except for changes that substantially affect evaluation or the exam schedule, this syllabus is a guide for the course and is subject to change in response to evolving circumstances. You will receive advance notice.
Attendance and participation guidance

Improvement of any skill requires regular practice; attendance is therefore mandatory. Two unexcused absences are allowed without penalty, but each subsequent unexcused absence will result in a 3% deduction from your final grade. Three significantly late arrivals (more than five minutes) or early departures will count as an absence. If you are physically present but disengaged with the class (e.g., using your phone, reading, doing homework for another class, or sleeping), you may be considered absent, at your instructor’s discretion.

Excused absences include documented illness (including documentation of a COVID test), deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

Barring an acceptable excuse, missed exams and quizzes will not be made up and will receive a score of 0. If an assignment, quiz, or exam needs to be made up as a result of an unforeseeable excused absence, the student must alert the instructor within one day of returning to class and must make up the assignment or exam within one week of returning to class. When an excused absence is foreseeable, arrangements should be made in advance and a missed quiz or exam should be taken as close to the regular date as possible. Assignments may be submitted electronically.

Students needing academic accommodations

Florida State University values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course. To receive academic accommodations, a student:

- must register with and provide documentation to the Office of Accessibility Services;
- must provide a letter from the OAS to the instructor indicating the need for accommodation and what type; and
- should communicate with the instructor, as needed, to discuss recommended accommodations. A request for a meeting may be initiated by the student or the instructor.

Please note that instructors are not allowed to provide classroom accommodations to a student until appropriate verification from the Office of Accessibility Services has been provided.

This syllabus and other class materials are available in alternative format upon request. For more information about services available to FSU students with disabilities, contact the Office of Accessibility Services, 874 Traditions Way, 108 Student Services Building, Florida State University, Tallahassee, FL 32306-4167, 850-644-9566 (voice), 850-644-8504 (TDD), https://dsst.fsu.edu/oas, oas@fsu.edu.
Confidential campus resources

Various centers and programs are available to assist students with navigating stressors that might impact academic success. These include the following:

<table>
<thead>
<tr>
<th>Victim Advocate Program</th>
<th>University Counseling Center</th>
<th>University Health Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Center A, #4100</td>
<td>Askew Student Life Center</td>
<td>Health &amp; Wellness Center</td>
</tr>
<tr>
<td>Office open M-F 8:00-5:00</td>
<td>942 Learning Way, 2nd Floor</td>
<td>(850) 644-6230</td>
</tr>
<tr>
<td>(850) 644-7161 (24 / 7 / 365)</td>
<td>(850) 644-8255</td>
<td>(850) 644-6230</td>
</tr>
<tr>
<td><a href="https://dsst.fsu.edu/vap">https://dsst.fsu.edu/vap</a></td>
<td><a href="https://counseling.fsu.edu/">https://counseling.fsu.edu/</a></td>
<td><a href="https://uhs.fsu.edu/">https://uhs.fsu.edu/</a></td>
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Academic honor code and code of conduct

The Florida State University Academic Honor Policy outlines the University’s expectations for the integrity of students’ academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to “… be honest and truthful and … [to] strive for personal and institutional integrity at Florida State University.” (Florida State University Academic Honor Policy, found at http://fda.fsu.edu/Academics/Academic-Honor-Policy.) In this class, homework should be completed independently; collaborative efforts will not receive credit. All work submitted for this course must be original to the course and to you.

You are also expected to uphold the principles of the FSU Student Conduct Code; violations will not be tolerated. The Conduct Code prohibits “acts that impair, interfere with, or obstruct the orderly conduct, processes, and functions of the University or the rights of other members of the University community.” The Conduct Code explicitly applies both inside and outside of the classroom setting; it includes (but is not limited to) disruptive behavior, disrespectful words or actions toward an instructor or a student, and the inappropriate use of electronic or cellular equipment.

Recording classes

In this class, consistent with state law and university policy, students are permitted to make recordings of class lectures for personal use only. As noted, sharing, posting, or publishing classroom recordings may subject you to honor code violations and legal penalties associated with theft of intellectual property and violations of other state law. Moreover, students and educators have expressed concern that recording classroom activities may negatively impact the learning experience for others, especially in classes involving questions, discussion, or participation. To preserve a learning environment in which everyone feels free to experiment with ideas, we ask that you refrain from recording in ways that could make others feel reluctant to ask questions, explore new ideas, or otherwise participate in class. Students must monitor their recording so that they do not include participation by other students without permission. Students with disabilities will continue to have appropriate accommodations for recordings as established by the Office of Accessibility Services.
Public health protocols

We currently expect classes to meet in person this semester. If necessary, however, we will shift to remote instruction. Whatever happens, we are committed to helping you learn the material thoroughly and stay on schedule with your degree program. In order to continue meeting in person, we must all work together as a community to protect one another.

In the classroom and in office hours, everyone is encouraged to wear a proper, well-fitting mask. As President McCullough and the CDC have stated, the best way to protect against serious illness is to be fully vaccinated. Because the newest COVID-19 variants can infect even vaccinated individuals and can be spread by them to others, they pose a special threat to members of the community with underlying health conditions (and to people living with them who are unable to be vaccinated).

For these reasons, FSU expects each member of the community to comply with the public health protocols our President set forth in various e-mail communication, including:

- getting fully vaccinated,
- wearing masks in public indoor spaces, especially crowded ones,
- washing your hands frequently,
- being tested for the virus if you have symptoms, and
- staying home and away from others if you are sick.

While we strongly believe that face-to-face classes provide optimum learning opportunities, you should not attend class in person if you have tested positive for COVID-19 or are quarantining after exposure. In such cases, please alert your instructor and we will make arrangements so you can attend class online. We understand that members of our class may become ill, despite their best efforts to follow health guidelines.

Finally, please bear in mind that the public health situation is fast moving and that university guidance on the issue may change at any time. We will all need to adapt accordingly.